



OHIO DEPARTMENT OF HEALTH

246 North High Street
Columbus, Ohio 43215

614/466-3543
www.odh.ohio.gov

John R. Kasich/Governor

Richard Hedges/Director of Health

Nancy Voitus, Executive Director
Catholic Charities Regional Agency
319 W. Rayen Ave.
Youngstown, OH 45502

Tax ID: [REDACTED]

Dear Ms. Voitus:

Thank you for your interest in the Choose Life Program and for your application for the Choose Life funding. Application(s) was approved for the following county(s) in the amount(s) of:

• Mahoning	\$ 260.00
• Columbiana	\$ 240.00
• Trumbull	\$ 200.00

Enclosed is a copy of the contract as was submitted. You should receive an award totaling \$700.00 within the next 30 days.

If you have any questions, please contact the Choose Life Program consultant, Marius Igwe at Marius.Igwe@odh.ohio.gov or phone 614-466-4634.

Sincerely,

Richard Hedges, MPA
Director of Health



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Nancy Voitus
Catholic Charities Regional Agency
319 W. Rayen Ave.,
Youngstown, OH 44502.

Tax ID: [REDACTED]

Dear Voitus:

Thank you for your interest in the Choose Life Program and for your application for the Choose Life Funding. Your application has been approved for the following county(s) in the amount(s) of:

- Mahoning \$260
- Columbiana \$240
- Trumbull \$200

Enclosed is a copy of your contract as submitted. You should receive award totaling \$700 within the next 30 days

If you have any questions about the Choose Life Program, please contact Marius Igwe at 614-466-4634. Again, thank you for your interest.

Sincerely,

Richard Hodges
Director of Health, MPA

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OHIO DEPARTMENT OF HEALTH (ODH)
CHOOSE LIFE FUND
DISTRIBUTION APPLICATION

Interested Organizations: This application is due by June 1, 2016. Use this form to apply for SFY17 (July 1, 2016 to June 30, 2017) Choose Life Funds available for your county and for funds that may be available for contiguous counties. It is important that you completely fill in the requested information and include all other required documentation. An application will only be considered when all required documents and information has been provided by the deadline.

I. ODH and Organization Information.

Organization	Catholic Charities Regional Agency
Federal Tax ID Number	[REDACTED]
Street Address	319 W. Rayen Ave
City, State Zip code	Youngstown Ohio 44502
County of Location Providing Services <i>(One Application Per Location)</i>	Mahoning, Columbiana & Trumbull
Address where ODH should Direct Payment	Same as above
Counties of Service <i>This location serves women from the following counties:</i>	Mahoning, Columbiana & Trumbull
Name of Person and Title completing application	Nancy Voltus, Executive Director
Area Code/Phone Number	330.744.3320
Email	nvoltus@ccregional.org

II. By submitting this Application to ODH, Organization agrees to adhere to the statutory requirements for activities and use of funds as outlined in Ohio Revised Code (RC) 3701.65 and rules under Ohio Administrative Code (OAC) 3701-74-01, and I certify that the Organization:

- A. Is eligible to receive Choose Life Funds as described in RC 3701.65 and OAC 3701-74-01;
- B. Is a private, nonprofit organization;
- C. Is committed to counseling pregnant women about the option of adoption;
- D. Provides services within the state of Ohio to pregnant women who are planning to place their children for adoption, including counseling and meeting the material needs of the women;
- E. Does not charge pregnant women for any services received;
- F. Is not involved or associated with any abortion activities, including counseling for or referrals to abortion clinics, providing medical abortion-related procedures, or pro-abortion advertising;
- G. Does not discriminate in its provision of any service on the basis of race, religion, color, marital status, national origin, handicap, gender or age.

III. Funding available in contiguous and noncontiguous counties: Organizations may apply for Choose Life funds that may be available in contiguous and noncontiguous counties. The

Organization must certify, by signing the application, that it provides services to pregnant women residing in those counties that are listed in Section I of this application. Organization is eligible to receive Choose Life funds from the counties listed in Section I of this application if there are no eligible organization located within those counties.

IV. For Current Choose Life Organizations: By June 1, 2016, you must submit the following with this Application:

A. One (1) of the following three (3) forms of reporting for the previous year (June 1, 2015 to May 31, 2016) ("Acceptable Form of Reporting"), which will be incorporated into the terms of this Application:

1. **An Audited Financial Statement.** This audited financial statement is required if Organization traditionally has an audited financial statement that is available at the time of application. The audited financial statement must be prepared by an independent Certified Public Accountant (CPA). The CPA should be familiar with acceptable standards. Statements must verify that the Choose Life funds were used as follows:
 - a) *Not more than sixty percent (60%) of the funds were used for the material needs of pregnant women who are planning to place their children for adoption or for the infants awaiting placement with adoptive parents, including clothing, housing, medical care, food, utilities, and transportation;*
 - b) *Not more than forty percent (40%) of the funds were used for counseling, training, or advertising;*
 - c) *None of the funds were used for administrative expenses, legal expenses, or capital expenditures; or*
2. **Notarized Financial Statement Form.** This form of reporting may be used if the organization does not traditionally have an audited financial statement and to have one would create a hardship. The statement must verify that the Choose Life Funds were used as follows:
 - a) *Not more than sixty percent (60%) of the funds were used for the material needs of pregnant women who are planning to place their children for adoption or for the infants awaiting placement with adoptive parents, including clothing, housing, medical care, food, utilities, and transportation;*
 - b) *Not more than forty percent (40%) of the funds were used for counseling, training, or advertising;*
 - c) *None of the funds were used for administrative expenses, legal expenses, or capital expenditures; or,*
3. **Expenditure Tracking Form.** This form of reporting may be used if Organization does not traditionally have an audited financial statement and a financial statement is not available at the time of application. This form may be found on the ODH website or available upon request; and,
4. **A new Supplier Information Form.** (if Organization has moved).

In addition to returning the form with this application, the Organization will also be required to fax, email, or mail the form directly to Ohio Shared Services as directed at the bottom of the form.

All applicable forms can be found at:

<http://ohiosharedservices.ohio.gov/SupplierOperations/Forms.aspx>

Assistance in completing the form(s) can be obtained directly from Ohio Shared Services by calling: 1(877) OHIO-SS1, (1-877-644-6771), or 1 (614) 338-4781.

V. For New Choose Life Organization Applicants: By June 1, 2016 submit the following:

- One (1) original, signed W-9 form per Organization. If your Organization has multiple locations, please choose the location where you would prefer a check to be mailed.

In addition to returning the form with this application, the Organization will also be required to fax, email, or mail the form directly to Ohio Shared Services as directed at the bottom of the form; and

- Completed Supplier Information Form

In addition to returning the form with this application, the Organization will also be required to fax, email, or mail the form directly to Ohio Shared Services as directed at the bottom of the form; and

- Completed Authorization Agreement for Direct Deposit of EFT Payments form (optional).

If the Organization elects EFT payments over paper check payments, then in addition to returning the form with this application, the Organization will also be required to fax, email, or mail the form directly to Ohio Shared Services as directed at the bottom of the form.

All applicable forms can be found at:

<http://ohiosharedservices.ohio.gov/SupplierOperations/Forms.aspx>

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VI. By June 1, 2017, all Organizations shall submit to ODH one of the three forms of reporting from Section III, above; verifying compliance with the rules regarding the use of funds received during the year (June 1, 2016—May 30, 2017).

By my signature, I certify that I have the authority to act on behalf of the above-named Organization and that the information provided in this Application is true and accurate to my knowledge and belief. Further, by my signature, I acknowledge that I understand and Organization agrees that in accepting Choose Life Funds, Organization must comply with the terms and conditions of RC 3701.65 as set forth in this Application for the state fiscal year of 2017 or risk the forfeiture of and be obliged to return said Choose Life Funds in the event Organization does not conduct itself in the manner prescribed above.

May 6, 2016

Date

Nancy Voitus
Signature of Person Completing Application

Nancy Voitus, Executive Director
[Print Name & Title]

Application to be submitted to:

Ohio Department of Health
Bureau of Maternal and Child Health
246 North High Street, 6th floor
Columbus, OH 43215
Attention: Marius Igwe

Phone: 614.466.4634
Email: Marius.Igwe@odh.ohio.gov

INVOICE

Invoice #: 0090
Invoice Date: 09/13/2016
Purchase Order #: DOH01-0000045519
OAKS Vendor #: 0000063099

Bill To: Ohio Department of Health
Bureau of Maternal, Child and Family Health
P.O. Box 118
Columbus, Ohio 43216

Remit To: Catholic Charities Regional Agency
319 Rayen Ave
Youngstown, Ohio 44502

Quantity	Description	Unit Cost	Amount
1	Provision of Choose Life services for women who are considering adoption.	1	\$ 700.00

Program Approval: <u>Okay OAKS Please</u>	Approval Date: <u>9/13/16</u>	OK to pay	Grand Total	\$700.00
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Purchase Order

Payment Provision: The purchase order number authorizing the delivery of products or services **MUST** be included on the invoice.

Dept of Health

Supplier:
0000063099
CATHOLIC CHARITIES REGIONAL AGENCY
319 W RAYEN AVE
YOUNGSTOWN OH 44502

Dispatch via Print			
Purchase Order	Date	Revision	Page
DOH01-0000045519	08/23/2016		1
Payment Terms	Freight Terms	Ship Via	
Net 30	FOB Destination, Prepaid	N/A	
	Phone	Currency	
	KENNON A HUGHES	USD	

Ship To: Dept of Health
P003574
KENNON A HUGHES
P.O. Box 118
(614) 468-3543
Columbus OH 43216-0118
United States

Bill To: Dept of Health
P.O. Box 118
(614) 468-3543
Columbus OH 43216-0118
United States

Line-Sch	Quantity	UOM		Unit Price	Extended Amt	Due Date
1- 1	1	AMT		700	700.00	
Choose Life Program						
Schedule Total						
700.00						
Item Total						
700.00						

ODH Contact: Marius Igwe 614-468-4634 Contract# 8028

Total PO Amount 700.00

The Director of Budget and Management certifies that there is a balance available in the appropriation not already obligated to pay existing obligations in an amount at least equal to the portion of the contract, agreement, obligation resolution or order to be performed in the current fiscal year.

Department Head
Richard Hodges, MPA
Director of Health



By accepting this purchase order, Vendor hereby certifies that it is in full compliance with ORC Section 3517.13 as it relates to campaign finance contributions.



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Sincerely,

A handwritten signature in black ink, appearing to read "Richard Hedges".

Richard Hedges, MPA
Director of Health